

File No # 5597 – Furnish and Deliver One (1) year 2011 John Deere Front End Loader – Thursday, September 29, 2011 @11:00 am

FORMAL BID	
FILE NO: 5597	
COMMODITY: Furnish and Deliver One (1) Year 2011 John Deere Front End Loader	
NAME OF BIDDER:	
BIDDER'S FED. ID.	

TO: Cynthia H. Griffin, Purchasing Agent
795 Massachusetts Avenue, Room 303
Cambridge, MA 02139

PH: (617) 349-4310 FAX: (617) 349-4008

The undersigned submits this sealed bid to provide the commodity or services identified above, described in the specifications herein and advertised in the Cambridge Chronicle on Thursday, September 15, 2011 which is to be opened and publicly read at the Office of the Purchasing Agent, City Hall, 795 Mass. Ave., Room 303, Cambridge, MA by **11:00 A.M. on Thursday, September 29, 2011. This bid may be downloaded from the City's web site, www.CambridgeMa.gov, Online Services, Current Bid List and Formal bid 5597.**

The undersigned certifies that this bid is made without collusion with any other person, firm or corporation making any other bid or who otherwise would make a bid. The undersigned agrees to furnish the commodity or services in strict accordance with the bid documents, which consist of this Formal Bid and all attachments hereto. **"The submitted bid must be without conditions, exceptions or modifications to the bid document".**

The envelope containing the bid must be labeled: **"This envelope contains a bid for One Year 2011 John Deere Front End Loader opened at 11:00 A.M. on Thursday, September 29, 2011. Parking is limited at this location. It is strongly recommended that bids are mailed or delivered in advanced of the due date and time. Late proposals will not be accepted.**

This bid process and the award of the contract are made in conformity with M.G.L. c. 30B, unless otherwise stated.

See other side of this form for General Terms and Conditions that shall become part of any Contract awarded through this Formal Bid.

This bid includes addenda numbered: _____

SIGNATURE OF BIDDER: _____

TITLE OF SIGNATORY _____

ADDRESS OF BIDDER _____

TELEPHONE NUMBER _____ **FAX NUMBER:** _____

Please check one of the following and insert the requested information:

() Corporation, incorporated in the State of: _____

() Partnership. Names of partners: _____

() Individual: _____

Email address: _____

Bidder Name _____

GENERAL TERMS AND CONDITIONS

LAWS:	All deliveries shall conform in every respect with all applicable laws of the Federal government, Commonwealth of Massachusetts and City of Cambridge.
EQUAL OPPORTUNITY:	The Vendor in the performance of the contract shall not discriminate on the grounds of race, color, religious creed, national origin or ancestry, age, disability, sexual orientation, marital status, family status, military status, source of income, or sex in employment practices or in the selection or retention of subcontractors, and in the procurement of materials or rental of equipment. The City may cancel, terminate or suspend the contract in whole or in part for any violation of this paragraph
TAXES:	Purchases made by the City are exempt from the payment of Federal excise tax and the payment of Commonwealth of Massachusetts sales tax (except for gasoline) and any such taxes must not be included in the bid prices.
QUANTITIES:	Unless otherwise stated, the quantities set forth herein are ESTIMATES ONLY. The City reserves the right to purchase the commodity(ies) specified in any amount less than the estimated amount.
BID PRICES:	Bid prices shall include transportation and delivery charges fully prepaid to the City of Cambridge destination. Where the unit price and the total price are at variance, the unit price will prevail.
DELIVERY AND PACKAGING:	Deliveries must be made in such quantities as called for in the purchase order and in the manufacturer's original packages. All deliveries must be "inside" delivery with no assistance from City personnel. Tailgate deliveries will not be accepted. Rejected material will be returned to the vendor at the vendor's expense.
MODIFICATION OF BIDS:	Prior to bid opening, a bidder may correct, modify or withdraw its bid by making the request in writing prior to the time and date for the bid opening. All corrections and modifications must be delivered to the Purchasing Department in a sealed envelope indicating that it contains a modification or correction of the original bid submitted for the particular commodity and indicating the time and date of the bid opening.
REJECTION OF BIDS:	The City reserves the right to reject any and all bids if it is in best interest of the City to do so.
AWARD OF CONTRACT:	Contract(s) will be awarded within forty-five days of the bid opening unless award date is extended by consent of all parties concerned.
INDEMNITY:	Unless otherwise provided by law, the Vendor will indemnify and hold harmless the City against any and all liability, loss, damages, costs or expenses for personal injury or damage to real or tangible personal property which the City may sustain, incur or be required to pay, arising out of or in connection with the performance of the Contract by reason of any negligent action/inaction or willful misconduct by the Contractor, its agents, servants or employees
TERMINATION OF CONTRACT:	Except as otherwise provided in the Articles of Agreement, the City may terminate the contract upon seven days notice.
ASSIGNABILITY:	The Vendor shall not assign, sell, subcontract or otherwise transfer any interest in this contract without the prior written consent of the City.
MATERIAL SAFETY DATA SHEETS:	Pursuant to M.G.L. c. 111F, ss. 8, 9, and 10, any vendor who receives a contract resulting from this invitation agrees to submit a Material Safety Data Sheet for each toxic or hazardous substance or mixture containing such

Bidder Name _____

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substance when deliveries are made. The vendor agrees to comply with all requirements set forth in the pertinent laws above.

TO: Cynthia Griffin, Purchasing Agent
City Hall, Cambridge, Massachusetts 02139

The undersigned hereby proposes to furnish and deliver one Year 2011 John Deere 524K Front End Loader to the City of Cambridge Department of Public Works. One award will be made as a result of this formal bid. Prices must remain FIRM during the entire contract period. A contract will be awarded to the responsive and responsible bidder offering the lowest price for the equipment minus the trade in.

Contract will be awarded within forty-five days of the bid opening unless award date is extended by consent of all parties concerned.

Prior to bid opening, a bidder may correct, modify or withdraw its bid by making the request in writing prior to the time and date for the bid opening. All corrections and modifications must be delivered to the Purchasing Department in a sealed envelope with a notation on the envelope indicating that it contains a modification or correction of the original bid submitted for the particular commodity and indicating the date and time of the bid opening.

Confidentiality and Public Record Law:

All bids or other materials submitted by the vendor in response to this Invitation to Bid will be open for inspection by any person and in accordance with the Massachusetts Public Records Law.

Questions

Questions concerning the IFB must be submitted in writing no later than Wednesday, September 21, 2011 by 3:00PM. All questions can be faxed to the Office of the Purchasing Agent at 617-349-4008. An addendum will be posted to the website notifying vendors of all questions and answers. Please check back on the website for addendums before submitting your bid to the City. Bidder will not be notified individually of Addendums.

Please check the bidders list on the website. If your firm is not listed on the bidders list please click on "Registry" and notify us that you have downloaded the bid document.

A sample contract is attached hereto. The bidder must be willing to sign the City's contract. The City will not accept a bidder's terms and/or conditions.

PLEASE SUBMIT YOUR BID IN DUPLICATE

Please do not submit your bid proposal in hard binders

Bidder Name _____

SCOPE OF SERVICES

Scope of Services

Equipment to be furnished and delivered under this bid shall be one new Year 2011 John Deere 524K Front End Loader.

Authorized Distributor

Bidder must be a manufacturer or manufacturer's authorized distributor and service provider for the product on which it is submitting a bid and must attach a copy of appropriate certifications.

Delivery

All bids shall be FOB destination. The term FOB destination shall mean delivered and unloaded in-house at the Department of Public Works garage, 147 Hampshire Street, Cambridge, Mass. 02139. An authorized City representative will inspect the equipment before acceptance. The equipment must be delivered with a full tank of fuel.

Equipment must be delivered within forty days of contract execution. The City has the right to reject any late delivery. Vehicle and equipment delivery and liability remains with the Contractor until the products are properly delivered and signed for by the City.

Owner Manuals

The successful bidder shall provide two (2) sets of owner/shop manuals in CD/DVD format at no additional cost. The Department of Public Works shall also be placed on the mailing list for revisions to these manuals and for receipt of Dealer Service Bulletins as they are published.

Specifications

One new, not to exceed 500 hours of use, Year 2011 John Deere 524K Front End Loader:

Engine: Six cylinder, diesel, turbocharged, charge air cooled, wet sleeve cylinder liner design with minimum SAE net peak 146 HP @ 2,000 RPM and net peak torque @ 1,600 RPM of 448 lb. ft. Engine to be designed and built by the same manufacturer as the unit bid and provide a minimum displacement of 414 cu. in., be equipped with primary fuel filter with water separator, ether start aid for cold weather starts, 110 volt coolant heater, chrome exhaust extension, 500 hour vertical spin-on oil filter, and serpentine drive-belt with automatic tensioner. To have programmable auto-idle and auto-shutdown feature as standard equipment. Minimum fuel tank capacity of 86 gallons with heavy duty steel fuel tank guard. Engine to be certified to EPA Tier 3 emissions

Powertrain: Single stage, single phase torque converter, countershaft, power shift transmission with computer controlled electronic modulated clutch engagement for smooth operation. Minimum four speeds forward and three speeds reverse. Two-function joy-stick shall control transmission direction and speed range.

F-N-R selector on loader control lever. Transmission to provide dual mode automatic shifting or manual shifting and also dual mode quick shift. Operator shall also have selection of clutch cut-off activated by brake pedal for level or sloped conditions. Transmission filter restriction shall be displayed in the cab.

Steering: Full hydraulic articulated frame steering providing 40 degree steering angle left and right. Steering cylinder joints not to require greasing

Drive Axles: Heavy Duty inboard planetary gear drive to each wheel. Front axle to have operator controlled hydraulic differential lock that may be engaged on-the-go. Torque proportioning axles alone DO NOT meet this specification requirement. Rear axle oscillation joint not to require greasing

Tires: Shall be Michelin 20.5R25, L3 radial tires on 3 piece wheels/rims.

Bidder Name _____

Brakes: Service brakes shall be all hydraulic, power operated, self-adjusting, oil cooled, 4-wheel, inboard wet disk type. Brakes must be sealed and fully enclosed to allow operation in water, mud, snow, and other adverse conditions without encountering brake fade.

Parking/secondary brake shall be independent of service brakes, equipped with a warning light or buzzer, and be of sufficient design to hold weight of machine on a slope. Parking brake shall be automatic, spring applied, hydraulically released, oil cooled, multi-disk and sealed from water, mud, and dust contamination. Activation of parking brake shall neutralize transmission.

Loader: The loader front frame shall be of 4-plate design of four vertical plates extending from boom pivot pins reaching to front axle to distribute boom loads on the axle. The design is superior to two-plate frames.

Z-bar linkage loader shall be equipped with hydraulic coupler and 2.5cubic yard 4-in-1 multipurpose bucket with bottom wear plates and bolt-on reversible auxiliary cutting edge. Loader linkage fabricated of high-strength steel for increased durability over cast designs.

Loader with coupler and bucket to have hinge pin height no less than 12 feet, 5 inches. Minimum SAE J732C bucket breakout force of 18,038 lbs. when equipped with coupler and 2.5 cubic yard bucket. Dump clearance to the bucket cutting edge at full height of 105 inches minimum. Boom locking bar to be provided.

Hydraulic System: Closed center system, axial piston pump with minimum 44 GPM, variable-displacement, pressure compensating load sensing for reduced fuel consumption. Single lever to control lift, lower, dump, roll- back, float, include automatic boom height control, return to carry feature, with F-N-R switch on lever, and separate lever to control auxiliary third function valve

Ride Control: Factory installed ride control shall be included to provide a smoother ride in over the road and in "load and carry" operations. Operator shall have choice of off, on, or automatic. "Auto" mode activation/ deactivation speeds selectable between 2 and 15 MPH. Auxiliary bottom guards to protect the transmission and front frame shall be installed

Cooling System: Pressurized liquid cooling system with thermostat. Hydraulically driven, 90 degree "swing out" fan to provide temperature controlled speeds.

All coolers shall be accessible from two sides of the machine, cooling fluids shall be easily checked by sight gauges or overflow tank, fan with fan guard. All coolers shall be separated from the engine compartment with in-coming air being pre-screened through cooling compartment access doors. Radiator shall be filled with manufacturer's approved anti-freeze/summer coolant solution that provides protection to at least -34 degrees F and have a service life of five years/5,000 hours.

Electrical System: 24 volt electrical system, two batteries having minimum 950 CCA each, 80 amp alternator, and shall include 10 amp 24/12 volt converter.

Keyless starting system with configurable settings, solid-state electrical distribution system using circuit-board technology and solid-state switches

Unit shall have a minimum of two front and two rear work lights, two separate front driving lights, two separate combination stop and taillights, front and rear turn and flashing signals, four-way flashers, lighted instrumental panel, dome light, and rear lighted license plate bracket. Rear directional and brake lights to be L.E.D. style.

Cab: Fully enclosed steel sound suppressed cab that provides roll-over protection in accord with SAE J394. Cab shall include: heater, defroster, air conditioning, pressurizer, front and rear intermittent windshield washers/wipers, sun visor, dome light, floor mat, tinted safety glass, inside and dual outside rear view mirrors.

Bidder Name _____

Operator's seat shall be fabric/leather covered heated air suspension type, adjustable for operator height, weight, leg reach, and back angle preference. Retractable three inch seat belt, AM/FM/WB radio, adjustable arm rests and tilt steering wheel. Heavy-duty, two-level sound suppression package to reduce noise inside cab during operation

Cab Instrumentation: Cab instrumentation shall include dash mounted analog gauges/ monitor/ digital system to include: transmission oil temp, transmission oil pressure, fuel, engine coolant temp, engine oil pressure, hour meter, air filter restriction, speedometer, electric voltage. Engine coolant and engine pressure system shall include audible and visual warning. Unit to incorporate built-in diagnostics, providing fault code retrieval and onboard diagnostics for all monitors, wiring, gauges, and sensors.

Additional Equipment: Unit shall be equipped with all standard equipment and shall include: foot throttle, horn, dry type air cleaner with safety element and restriction indicator, rear cast bumper/counterweight with rear hitch and locking pin, hinged lockable engine side shields, reverse warning alarm, lighted license plate bracket, SMV emblem, articulation locking bar and pin, lockable cab door, mounting steps with safety hand holds with access platform at cab entrance, rear bottom guard, master electrical disconnect switch, transmission side guards, environmental drain and oil sample ports, and opening rear side windows.

Color: Omaha Orange to match City of Cambridge specifications.

Warranty/Manuals: The loader shall have a twelve (12) month, unlimited hour full coverage factory warranty, with no additional charge for parts, labor or travel. Successful vendor shall supply printed operator's manual and parts manual in CD/DVD format for the loader. Dealer or insurance type extended warranties are not acceptable.

QUALITY REQUIREMENTS

The City of Cambridge will reject any bid that does not meet the quality requirements. A “No” response or a failure to respond to any of the following will result in rejection of your bid.

Circle “YES” or “NO” for each of the following requirements:

1. The Bidder has a minimum of three (3) years experience in the manufacture of sale of John Deere Equipment.

YES

NO

BID SUBMISSION REQUIREMENTS

Failure to submit documents requested may result in the determination that your bid is non-responsive unless the City deems such failure to be a minor informality.

1. The bidder must submit two sets of literature, CD/DVD format is acceptable, from the equipment manufacturer describing the specifications of the equipment to be purchased under this bid.
2. Bidder must submit documentation certifying that it is a manufacturer’s authorized distributor and service provider.
3. The bidder must provide in writing a full statement as to the length of warranties, future upgrades and support of all equipment purchased under this bid.
4. The bidder must provide in writing the names and contact information of three customers who are currently using the equipment to be purchased under this bid. In addition, the City reserves the right to use itself as a reference. A bid may be rejected on the basis of one or more references reporting poor past performance by the bidder.

Bidder Name _____

PRICE PROPOSAL

In order to compare bids in a uniform manner, bidders must submit a price for the equipment. All prices are to remain firm. Price must include vehicle, attachments, delivery and warranty as specified. No additional charges will be authorized.

Item 1: One New Year 2011 John Deere 524K Front End Loader and related equipment per specifications.

BID PRICE: _____

Item 2: Equipment to trade:

- 1988 John Deere 544E Front End Loader with 4 in 1 mulit-purpose bucket
- VIN#DW544EB516354
- Hour meter – 11,591 hours (07/27/11)
- Good working condition

TRADE IN PRICE: _____

TOTAL BID SUMITTED (BID PRICE MINUS TRADE): _____

BID PRICE IN WORDS: _____

SIGNATURE OF BIDDER: _____

Bidder Name _____

**Americans with Disabilities Act (42 U.S.C. 12131)
Section 504 of the Rehabilitation Act of 1973
Tax Compliance/Anti-Collusion**

The Americans with Disabilities Act (the "Act") applies to all employers of fifteen or more employees. All vendors that are subject to the Act must comply with its provisions. In further compliance with the Act, all Contractors who enter into contracts with the City are prohibited from discrimination against the City's employees, regardless of the size of the Contractor.

The Act protects against discrimination on the basis of "disability", which is defined as a physical or mental impairment that substantially limits at least one "major life activity"; discrimination against a person having a history or record of such impairment; and discrimination against an individual regarded - even if inaccurately - as having such an impairment. The Act also expressly prohibits discrimination that is based on an individual's relationship or association with a disabled person.

The bidder shall not discriminate against any qualified employee or job applicant with a disability and will make the activities, programs and services covered by any contract awarded through this procurement readily accessible to and usable by individuals with disabilities. To be qualified for a job, or to avail oneself of the bidder's services, the individual with the disability must meet the essential eligibility requirements for receipt of the bidder's services or participation in the bidder's programs or activities with or without: 1) reasonable modifications to the bidder's rules, policies and practices; 2) removal of architectural, communication, or transportation barriers; or, 3) provisions of auxiliary aids and services.

By submitting its bid, the bidder certifies to the City of Cambridge that it understands and will comply with all applicable provisions of the Act, including compliance with applicable provisions of Section 504 of the Rehabilitation Act of 1973, if the bidder is receiving federal funds.

As required by M.G.L. c. 62C, §49A, the undersigned certifies under the penalties of perjury that the bidder has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors and withholding and remitting child support.

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature)

(Name of person signing bid)

(Name of Business)

Address: _____

City, State, Zip Code _____

Bidder Name _____

CORI COMPLIANCE FORM

Persons and businesses supplying goods and/or services to the City of Cambridge (“Vendors”), who are required by law to perform CORI checks, are further required by Section 2.112.060 of the Cambridge Municipal Code to employ fair policies, practices and standards relating to the screening and identification of persons with criminal backgrounds through the CORI system. Such Vendors, when entering into contracts with the City of Cambridge, must affirm that their policies, practices and standards regarding CORI information are consistent with the policies, practices and standards employed by the City of Cambridge as set forth in the City of Cambridge CORI Policy (“CORI Policy”) attached hereto.

CERTIFICATION

The undersigned certifies under penalties of perjury that the Vendor employs CORI related policies, practices and standards that are consistent with the provisions of the attached CORI Policy. **All Vendors must check one of the three lines below.**

1. _____ CORI checks are not performed on any Applicants.
2. _____ CORI checks are performed on some or all Applicants. The Vendor, by affixing a signature below, affirms under penalties of perjury that its CORI policies, practices and standards are consistent with the policies, practices and standards set forth in the attached CORI Policy.
3. _____ CORI checks are performed on some or all Applicants. The Vendor’s CORI policies, practices and standards are not consistent with the attached CORI Policy. Please explain on a separate sheet of paper.

(Typed or printed name of person
signing quotation, bid or proposal)

Signature

(Name of Business)

NOTE:

The City Manager, in his sole discretion may grant a waiver to any Vendor on a contract by contract basis.

Instructions for Completing CORI Compliance Form:

A Vendor should not check Line 1 unless it performs NO CORI checks on ANY applicant. A Vendor who checks Line 2 certifies that the Vendor’s CORI policy conforms to the policies, practices and standards set forth in the City’s CORI Policy. A Vendor with a CORI policy that does NOT conform to the City’s CORI Policy must check Line 3 and explain the reasons for its nonconformance in writing. Vendors who check Line 3 will not be permitted to enter into contracts with the City, absent a waiver by the City Manager.

This form must be submitted with your bid

Bidder Name _____

City of Cambridge CORI Policy

1. Where Criminal Offender Record Information (CORI) checks are part of a general background check for employment or volunteer work, the following practices and procedures will generally be followed.
2. CORI checks will only be conducted as authorized by Criminal History Systems Board (CHSB). All applicants will be notified that a CORI check will be conducted. If requested, the applicant will be provided with a copy of the CORI policy.
3. An informed review of a criminal record requires adequate training. Accordingly, all personnel authorized to review CORI in the decision-making process will be thoroughly familiar with the educational materials made available by the CHSB.
4. Prior to initiating a CORI check, the City will review the qualifications of the applicant to determine if the applicant is otherwise qualified for the relevant position. The City will not conduct a CORI check on an applicant that is not otherwise qualified for the relevant position.
5. Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determination of suitability based on CORI checks will be made consistent with this policy and any applicable law or regulations.
6. If a criminal record is received from CHSB, the authorized individual will closely compare the record provided by CHSB with the information on the CORI request form and any other identifying information provided by the applicant, to ensure the record relates to the applicant.
7. If, in receiving a CORI report, the City receives information it is not authorized to receive (e.g. cases with dispositions such as not guilty or dismissal, in circumstances where the City is only authorized to receive convictions or case-pending information), the City will inform the applicant and provide the applicant with a copy of the report and a copy of CHSB's *Information Concerning the Process in Correcting a Criminal Record* so that the applicant may pursue correction with the CHSB.
8. If the City of Cambridge is planning to make an adverse decision based on the results of the CORI check, the applicant will be notified immediately. The applicant shall be provided with a copy of the criminal record and the City's CORI policy, advised of the part(s) of the record that make the individual unsuitable for the position and given an opportunity to dispute the accuracy and relevance of the CORI record.
9. Applicants challenging the accuracy of the criminal record shall be provided a copy of CHSB's *Information Concerning the Process in Correcting a Criminal Record*. If the CORI record provided does not exactly match the identification information provided by the applicant, the City of Cambridge will make a determination based on a comparison of the CORI record and documents provided by the applicant. The City of Cambridge may contact CHSB and request a detailed search consistent with CHSB policy.
10. If the City of Cambridge reasonably believes the record belongs to the applicant and is accurate, then the determination of suitability for the position will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but not be limited to the following:
 - (a) Relevance of the crime to the position sought;
 - (b) The nature of the work to be performed;
 - (c) Time since the conviction;
 - (d) Age of the candidate at the time of offense;
 - (e) Seriousness and specific circumstances of the offense;
 - (f) The number of offenses;

Bidder Name _____

- (g) Whether the applicant has pending charges;
- (h) Any relevant evidence of rehabilitation or lack thereof;
- (i) Any other relevant information, including information submitted by the candidate or requested by the City.

11. The Personnel Department will assist affected departments in assessing the suitability of candidates in accordance with paragraph 10 a through i above, to ensure consistency, fairness, and protection of employment opportunities and the public interest.
12. The City of Cambridge will notify the applicant of the decision and the basis of the decision in a timely manner.
13. CORI information shall not be disseminated or shared with any unauthorized employees or other, but shall be maintained in confidence consistent with the obligations of law.

Revised May 5, 2007

ORDINANCE NUMBER 1312

Final Publication Number 3155. First Publication in the Chronicle on December 13, 2007.

City of Cambridge

In the Year Two Thousand and Eight

AN ORDINANCE

In amendment to the Ordinance entitled “Municipal Code of the City of Cambridge”

Be it ordained that Cambridge Municipal Code Chapter 2.112 is hereby amended by adding a new Section 2.112.060 entitled “CORI Screening by Vendors of the City of Cambridge” as follows:

Adding after Section 2.112.050 the following new sections:

SECTION 2.112.060

CORI SCREENING BY VENDORS OF THE CITY OF CAMBRIDGE

Sections:

- 2.112.061 Purpose**
- 2.112.062 Definitions**
- 2.112.063 CORI-Related Standards of the City of Cambridge**
- 2.112.064 Waiver**
- 2.112.065 Applicability**

2.112.061 Purpose

These sections are intended to ensure that the persons and businesses supplying goods and/or services to the City of Cambridge deploy fair policies relating to the screening and identification of persons with criminal backgrounds through the CORI system.

2.112.062 Definitions

Unless specifically indicated otherwise, these definitions shall apply and control.

Awarding Authority means the City of Cambridge Purchasing Agent or designee.

Vendor means any vendor, contractor, or supplier of goods and/or services to the City of Cambridge.

2.112.063 CORI-Related Standards of the City of Cambridge

The City of Cambridge employs CORI-related policies, practices and standards that are fair to all persons involved and seeks to do business with vendors that have substantially similar policies, practices and standards. The City of Cambridge will do business only with vendors who, when required by law to perform CORI checks, employ CORI-related policies, practices, and standards that are consistent with policies, practices and standards employed by the City of Cambridge. The awarding authority shall consider any vendor's deviation from policies, practices and standards employed by the City of Cambridge as grounds for rejection, rescission, revocation, or any other termination of the contract.

2.112.064 Waiver

The City Manager may grant a waiver to anyone who or which has submitted a request for waiver if it is objectively reasonable; and the City Manager, or a delegate, shall report promptly in writing to the City Council all action taken with respect to every request for a waiver and the reasons for the decision.

2.112.065 Applicability

If any provision of these sections imposes greater restrictions or obligations than those imposed by any other general law, special law, regulation, rule, ordinance, order, or policy then the provisions of these sections shall control.

In City Council January 28, 2008.

Passed to be ordained by a ye and nay vote:-

Yeas 9; Nays 0; Absent 0.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-

D. Margaret Drury
City Clerk

**City Of Cambridge
Articles Of Agreement**

Commodity:

File Number:

This agreement is made and entered into this _____, by and between the **City Of Cambridge** ("the CITY"), a municipal corporation organized and existing under the laws of the Commonwealth of Massachusetts, and _____, existing under the laws of the State of _____ ("the Contractor").

Address:

Telephone, Fax, E-mail:

Article I. Definition. "This Contract" as used herein shall mean these Articles of Agreement and "the bid documents," which include, but are not limited to, the instructions to bidders, the Contractor's bid or proposal, the specifications, the general conditions, the requirements, the applicable addenda, and all documents and forms submitted with the Contractor's bid or proposal that were accepted by the City.

Article II. Duration. The Contractor shall commence the performance of this contract for the period beginning on _____ and ending on _____.

Article III. Terms. The Contractor agrees to provide the services all in accordance with the bid documents of (bid opening date) or (proposal if appropriate).

Contract Value:

Article IV. Payment. The City agrees to pay to Contractor the sum set forth in the Contractor's bid or proposal. Contractor shall invoice department to which it provided the service, not the Purchasing Department.

Article V. Termination. The following shall constitute events of default under this Contract requiring immediate termination: a) any material misrepresentation made by the Contractor, b) any failure by the Contractor to perform any of its obligations under this Contract including, but not limited to, the following: (i) failure to commence performance of this Contract at the time specified in this Contract due to a reason or circumstance within the Contractor's reasonable control, (ii) failure to perform this Contract with sufficient personnel and equipment or with sufficient material to ensure the completion of this Contract within the specified time due to a reason or circumstance within the Contractor's reasonable control, (iii) failure to perform this Contract in a manner reasonably satisfactory to the City, (iv) failure to promptly re-perform within a reasonable time the services that were rejected by the City as erroneous or unsatisfactory, (v) discontinuance of the services for reasons not beyond the Contractor's reasonable control, (vi) failure to comply with a material term of this Contract including, but not limited to, the provision of insurance and nondiscrimination, and (vii) any other acts specifically and expressly stated in this Contract as constituting a basis for termination of this Contract.

Except as otherwise provided in the Articles of Agreement, the City may terminate the contract upon seven days notice.

Article VI. Damages. From any sums due to the Contractor for services, the City may keep for its own the whole or any part of the amount for expenses, losses and damages as directed by the Purchasing Agent, incurred by the City as a consequence of procuring services as a result of any failure, omission or mistake of the Contractor in providing services as provided in this Contract.

Article VII. Conflict. In the event there is a conflict between these Articles and the bid documents, the bid documents shall supersede these articles.

Bidder Name _____

Article VIII. Governing laws and ordinances. This Contract is made subject to all the laws of the Commonwealth and the Ordinances of the City and if any such clause thereof does not conform to such laws or ordinances, such clause shall be void (the remainder of the Contract shall not be affected) and the laws or ordinances shall be operative in lieu thereof.

Article IX. Performance Security. Upon execution of this Contract by the Contractor, the Contractor shall furnish to the City security for the faithful performance of this Contract in the amount of 0% of the value of the bid in the form of a performance bond issued by a surety satisfactory to the city or in the form of a certified check.

Article X. Equal Opportunity. The Contractor in the performance of all work under this contract will not discriminate on the grounds of race, color, sex, age, religious creed, disability, national origin or ancestry, sexual orientation, marital status, family status, military status, or source of income in the employment practices or in the selection or retention of subcontractors, and in the procurement of materials and rental of equipment. The city may cancel, terminate or suspend the contract in whole or in part for any violation of this article.

Article XI. Assignability. The Contractor shall not assign, sell, subcontract or transfer any interest in this contract without prior written consent of the city.

In witness whereof the parties have hereto and to three other identical instruments set their hands the day and year first above written.

Approved as to Form:

The Contractor:

Donald A Drisdell
City Solicitor

Signature and Title

Robert W. Healy
City Manager

Cynthia H. Griffin
Purchasing Agent

Bidder Name _____